

# Assessment Procedures

## The Record of School Achievement (RoSA)

The Record of School Achievement (RoSA) is a credential for students who leave school after Year 10 and before they receive their Higher School Certificate (HSC). The RoSA has been designed to provide grades for all Stage 5 (Year 10) and Stage 6 (Preliminary – Year 11) courses completed during secondary education. The RoSA for students completing Stage 5 courses in 2018 will list all mandatory and additional Stage 5 courses along with the grade awarded.

To be eligible to complete the Stage 5 component of the RoSA:

- Students will complete the outcomes in all courses studied for the RoSA in 2018.
- Students will have positive attendance until the last day of Term 4.
- Students will work with sustained effort and diligence to complete all set work in each subject.
- Students will submit or sit for all tasks and examinations to complete the requirements of the RoSA.
- The RoSA credential will report on your achievements in Stage 5 courses, using A to E grades.
- Grades for courses in Year 10 will be based on your results in assessment tasks you have completed throughout the year. These grades will be reported to the NSW Education Standards Authority.

## Course Grading

The grades awarded for each course appearing on a students' Record of School Achievement (RoSA) are based on students' performances on a number of assessment tasks throughout the year. These tasks will measure students' achievement of the knowledge and skills objectives of each course. In addition to this booklet, students will be notified of upcoming tasks via a task proforma outlining the specific objectives of the task. This will be issued at least 2 weeks prior to the upcoming task. **It is the student's responsibility to obtain any information relevant to the task if presented on a day the student is absent from school.**

## Late Submission of RoSA Assessment Tasks

Apart from exceptional circumstances, all work must be submitted on time. If a student knows that they will be absent on the due date of the task, they must submit the task before the due date. Any task submitted after the due date will be issued a zero mark. For Group, speaking and practical tasks refer to the particular Faculty for submission criteria. Doctor's certificates are needed for legitimate lateness due to illness and submission of such tasks will be considered on their merit. **If a zero mark is given, assessment tasks will still be required for submission in order to satisfy course outcomes** (which contribute to the RoSA grade). An N-Warning Letter will be issued for non-compliance with these assessment procedures.

## Purposeful Absence

A student who takes time off to prepare for an Assessment task will be deemed to be gaining an unfair time advantage. On the day an assessment task is due, the student **MUST** attend all timetabled classes to avoid a penalty.

## Examples of purposeful absences

- Student is at school but not signed in, and presents for task
- Student signs in at school, truants other classes, then presents for task
- Student not at school, signs in late and presents for the task
- Student absent from school and presents task electronically.

A student who is not at school and presents a task electronically will be regarded as absent and a medical certificate must be presented. A penalty of up to 50% of possible marks may be awarded for purposeful absence.

## RoSA Assessment and Year 10 Final School Report

This booklet contains information about the RoSA Assessment. The results of the assessment outlined in this booklet will be recorded on the student's RoSA in the form of a grade.

As well, students receive a Year 10 Report which contains the Final School Assessment. This grade can sometimes be different to the RoSA grade because it is generated slightly differently.

**Note:** Plagiarism is unacceptable in all forms. Students found to be plagiarising will receive zero marks. All work must be put into your own words and cutting and pasting from any source is considered a form of plagiarism.

## Plagiarism

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### ***Plagiarism***

‘The imitation or use of another’s ideas and manner of expressing them to be passed off as one’s own.’

Source: Macquarie Concise Dictionary – 3<sup>rd</sup> edition.

**Any student giving their original work to another student to plagiarise, may incur a zero mark.**

I \_\_\_\_\_ of roll class \_\_\_\_\_ have read the information contained in the assessment booklet and understand my responsibilities to complete and hand in all assessments on or before the due date to be eligible to receive a RoSA in 2018.

Student Signature: \_\_\_\_\_

As the parent/guardian of \_\_\_\_\_ I acknowledge the receipt of the assessment booklet and understand the responsibilities that my child has with respect to the completion and submission of assessment tasks in order to receive their RoSA in 2018.

Parent Signature: \_\_\_\_\_

***\* Please return this signed page to your Year 10 Adviser Ms Picone. \****